

## **CT6729 CIVIL DESIGN & ASSOCIATED SERVICES PANEL**

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Report Author: Executive Officer – Roads for Community Initiative & Procurement Coordinator

Responsible Officer: Director Built Environment and Infrastructure

Ward(s) affected: (All Wards);

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*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### **CONFIDENTIALITY**

The item has been included in the public agenda to facilitate openness and transparency in Council's decision making. Confidential attachments have been included with the report which contain commercially sensitive information that is not to be disclosed whilst the meeting is open to the public.

### **SUMMARY**

Council has an ongoing requirement for Civil Design and Associated Services in support of delivering its annual infrastructure capital works program. A panel arrangement is required for the development of civil design documentation, undertaking water and stormwater related design and analysis, and completing project management services.

An advertisement calling for tenders was placed in The Age newspaper on Saturday 17 September, 2022. Tenders closed on Monday 17 October 2022, and twenty-six submissions were received.

The evaluation panel recommends the following tenders:

1. Afflux Consulting Pty Ltd
2. AME Consultants Pty Ltd
3. Civil Road Solutions Pty. Ltd.
4. CRE Consulting Engineers Pty Ltd
5. C.T. Management Group Pty. Ltd.
6. Engeny Australia Pty Ltd
7. GHD Pty Ltd
8. HDS Australia Pty Ltd
9. JCA Land Consultants Pty Ltd
10. JJ Ryan Consulting Pty Ltd
11. Morphum Environmental Limited

12. Procivil Consulting Pty Ltd as The Trustee for Procivil Unit Trust
13. RMG (AUS) Pty Ltd
14. Tony McGann Consulting Pty Ltd as The Trustee for McGann Discretionary Trust

The maximum estimated total value of this schedule of rates contract for the full contract term of 7 years is \$7,000,000 (ex. GST) (\$7,700,000 inc. GST) (which includes all extension options). Rates are fixed for the first year of the contract and subject to annual CPI adjustment or capped at Council's rate cap, whichever is lower.

## **RECOMMENDATION**

### ***That***

1. ***Council awards the following tenders for CT6729 Civil Design and Associated Services Panel for an initial 3-year contract term, with a total estimated price for the full contract term of 7 years of \$7,000,000 (ex. GST) (\$7,700,000 inc. GST);***
  - (a) ***Afflux Consulting Pty Ltd***
  - (b) ***AME Consultants Pty Ltd***
  - (c) ***Civil Road Solutions Pty. Ltd.***
  - (d) ***CRE Consulting Engineers Pty Ltd***
  - (e) ***C.T. Management Group Pty Ltd***
  - (f) ***Engeny Australia Pty Ltd***
  - (g) ***GHD Pty Ltd***
  - (h) ***HDS Australia Pty Ltd***
  - (i) ***JCA Land Consultants Pty Ltd***
  - (j) ***JJ Ryan Consulting Pty Ltd***
  - (k) ***Morphum Environmental Limited***
  - (l) ***Procivil Consulting Pty Ltd as The Trustee for Procivil Unit Trust***
  - (m) ***RMG (AUS) Pty Ltd***
  - (n) ***Tony McGann Consulting Pty Ltd as The Trustee for McGann Discretionary Trust***
2. ***Council approves the Director of Built Environment and Infrastructure be delegated the authority to sign the contract documents.***
3. ***The Director of Built Environment and Infrastructure be delegated authority to extend the contract term by up to two (2) periods of two (2) years each for each contract on the terms set out in the original contract.***

**4. *The confidential attachment to this report remains confidential indefinitely as it relates to matters specified under section 3(1) (g)(i), (g) (ii) of the Local Government Act 2020.***

## **RELATED COUNCIL DECISIONS**

There are no related Council decisions relevant to this item.

## **DISCUSSION**

### ***Purpose***

To seek Council approval to enter into a panel arrangement for provision of Civil Design and Associated Services.

### ***Background***

Council's previous arrangement with a panel of suppliers for Provision of Civil Design Services ended on August 23, 2021.

This panel is required to facilitate Council's ongoing infrastructure capital works program and includes the design (including drawings) and tender and contract documentation for a range of typical municipal projects such as, but not limited to:

- Drainage;
- Footpaths / shared use paths and trails;
- Road Improvements (Car Parks, Rehabilitation Works, Traffic Signals);
- Special Charge Schemes;
- Streetscapes, urban design, landscaping, sports fields / sportsgrounds, reserves, water catchment areas, building and building surrounds;
- Water Sensitive Urban Design, flood mitigation works and modelling;
- Independent / third party peer review of selected design projects; and
- Project management services

Consultants may also be requested to provide one or more of the following stages of a project:

- Investigation / Feasibility Report;
- Feature Survey;
- Concept / Preliminary Design;
- Detail Design;
- Engineering sign-off / certification to satisfy works are compliant with the Engineering Registration Act;
- Tender and contract documentation;
- As constructed asset details; and
- Post Construction Evaluation

## ***Evaluation***

This tender process has been completed in accordance with Council's Procurement Policy.

The evaluation panel scored tenders against pre-established evaluation criteria as follows:

Selection Criteria	Weighting
Price	30%
Capability & Performance	30%
Resourcing & Capacity	20%
Environmental & Quality Management	10%
Sustainability	10%
Total Weighted Score	100%

## ***Recommended option and justification.***

The 14 tenderers recommended by the evaluation panel represent best value and provide a spectrum of capability required to meet Council's requirements for future civil design and associated services.

Refer to CT6729 Attachment 1 Confidential Attachment for specifics regarding the recommended justification. This information relates to contractual matters, is commercially sensitive and includes, but is not limited to the name of tendering parties and evaluation panel members, the tendered prices, and the evaluation of tenders received against the published evaluation criteria.

Any disclosure of the information included within the confidential attachment to this report could be prejudicial to the interests of Council or other parties. If discussion of this information is required, Council is recommended to resolve that the item be deferred to the confidential section of the agenda when the meeting is closed to members of the public in accordance with *section 3(1) (g)(i), (g)(ii) of the Local Government Act 2020*.

## **FINANCIAL ANALYSIS**

Annual panel expenditure is anticipated to be within a range of \$500,000 to \$1,000,000 (ex. GST) and dependent on available funding. Applicable services arising from projects listed on Council's Capital Expenditure Program will also be sourced from this panel.

Total panel expenditure is anticipated to be between \$3,500,000 and \$7,000,000 (ex. GST) over the full contract term of 7 years (and inclusive of all extension options).

## **APPLICABLE PLANS AND POLICIES**

This report contributes to the following strategic objective(s) in the Council Plan 2021-2025:

- Quality Infrastructure and Liveable Places – via the design of infrastructure projects; and
- Vibrant Economy, Agriculture and Tourism – via well-designed infrastructure projects.

## **RELEVANT LAW**

This report seeks Council approval to award a contract that complies with the *Local Government Act 2020*.

## **SUSTAINABILITY IMPLICATIONS**

### ***Economic Implications***

Due to the nature of the services to be provided, there will be little, if any, expenditure on locally produced materials during this arrangement.

### ***Social Implications***

Local and social sustainability was considered as part of the evaluation process and was weighted 10% of the overall evaluation (5% respectively).

### ***Environmental Implications***

Environmental implications will be considered as part of the project specification and evaluation process for individual projects awarded under this panel arrangement.

## **COMMUNITY ENGAGEMENT**

Project specific community engagement, if required, will be completed for individual projects awarded under this panel arrangement.

## **COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT**

No collaboration with other Councils, Governments or statutory bodies was sought.

## **RISK ASSESSMENT**

Panellists are required to have a 'Compliant' status in Rapid Global, Council's Contractor Compliance System, and as such, their ongoing compliance including insurance and OH&S will be monitored throughout the contract term. Non compliance will mean panellists are not awarded work under the contract.

Project specific risk assessments, if required, will be completed for individual projects awarded under this panel arrangement.

## **CONFLICTS OF INTEREST**

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

## **ATTACHMENTS TO THE REPORT**

1. CT6729 Attachment 1 Confidential Attachment